

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, March 16, 2016**  
**Community Resource Center**  
**Port Gardner Room B**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the January 20, 2016 Meeting**
- 4. Financials – Darla Vanduren**
  - a. November 2015
  - b. December 2015
  - c. January 2016
  - d. February 2016
- 5. Fiduciary Liability Insurance Renewal – Darla Vanduren**
  - Premiums summary
- 6. Wellness Program Update – Rickie Lee Marker-Hoffman**
  - Monthly report
- 7. Human Resources Update – Randi Seaberg**
- 8. Review Proposed 2016-17 Trust Meeting Calendar**
- 9. Other**
- 10. Upcoming April Agenda Items**
  - ✓ Begin preliminary discussion with consultants on plan renewals (Sean)
  - ✓ Review Operational Manual (Trustees)
  - ✓ Investment Manager presentation (Becker & Jayson)
  - ✓ Adopt annual regular meeting calendar for the upcoming fiscal year (Trustees)
- 11. Executive Session**
- 12. Adjournment**

Next Meeting  
April 20, 2016 – 4:00 p.m.  
CRC – Port Gardner Room B